

# Travel and Accommodation Information

## Travel to Oxford

For full information and links to timetables and for maps, go to <http://www.oxfordcityguide.com/oxford-tourist-information/getting-to-oxford>

## Train

Trains run direct to Oxford from London (approximately one hour on the express service and from Birmingham International (approximately 90 minutes). Details of rail travel are on 08457 484950 and [www.nationalrail.co.uk](http://www.nationalrail.co.uk). Please note: there is no direct bus service from the railway station to New College. It is walkable from the station (about 20 mins); a taxi costs around £6.

## Bus

Direct buses are available from major London airports to Oxford, costing around £20-£25:

- Heathrow (generally every 30 minutes, travel time around 90 mins)
- Gatwick (generally once an hour, travel time around 120 mins)

For full information, see: <https://www.oxfordbus.co.uk/>

The Oxford Tube and the X90 run from various stops in London, such as Victoria and Marble Arch. They cost around £15 return and the journey takes approximately 1 hour 40 minutes. Further information can be found at the following links:

Tube: <https://www.oxfordtube.com/> Bus: <https://x90booking.oxfordbus.co.uk/>

## Car

Please be warned that there is no parking available in New College and public car parks in Oxford are not cheap! If you have special mobility needs, please email our administrators (<mailto:pesgb@sasevents.co.uk>).

If you are coming to the conference for one day only, the best option is to use the Thornhill Park and Ride (at Sandhills, east of the city). The Park and Ride bus will drop you on the High Street, about five minutes walk from New College. Further information can be found at:

[https://www.oxford.gov.uk/directory/8/car\\_parks\\_in\\_oxford/category/56/categoryInfo/13](https://www.oxford.gov.uk/directory/8/car_parks_in_oxford/category/56/categoryInfo/13)

## On Foot from the City Centre

The City Centre to New College will take between 5-10 minutes. Most local bus stops are located on Cornmarket and Queen Street, and national buses arrive at Gloucester Green Bus Station on George Street. From any of these, you should make your way to Broad Street (opposite Debenhams). Continue to the end of Broad Street, (past the Sheldonian Theatre on the right). At the traffic lights go straight on into Holywell Street. New College is on your right, just past the Mansfield Road junction.

## On Foot from the Railway Station

It is a 20 - 30 minute walk from the train station to the College, and so you may prefer to take a taxi. If walking, turn left as you leave the station area. The Royal Oxford Hotel is directly in front of you; keep left and walk along Hythe Bridge Street. At the end walk straight across into George Street. At the end of George Street, the Debenhams Store is on the left - from here, walk straight over into Broad Street and follow the directions as from the City Centre.

## On Arrival

Please report to the porters at the Holywell Street entrance of New College on your arrival. The porters will be able to issue your room key and direct you both to your room and to the Conference Office.

All rooms have bed linen towels, soap and an international voltage razor socket. Rooms have internet access.

**Note - warm clothes and exercise!**

*There is heating - but be warned that Oxford can be quite cold in March. Don't be fooled by the Spring sunshine; pack a warm sweater!*

*If you are a keen athlete, please bring your running shoes; there is a hearty group of delegates who meet at the College entrance for a pre-breakfast run on Saturday morning (and occasionally on Sunday too). Look out for further details in the Conference Office.*

Once you have settled in please report to the Conference Office for registration (open from 14:00 on Thursday). **If you have not yet paid your fee, you will be required to do so at registration.**

For further information about New College please see: <https://www.new.ox.ac.uk/>

First time and experienced visitors alike may be interested in the visitors' guide found at: <https://www.new.ox.ac.uk/visiting-the-college> as well as the history of the College: <https://www.new.ox.ac.uk/history-new-college>

**Please Note**

*Smoking in rooms (even leaning out of the window) is not allowed and delegates infringing this rule may be asked to leave New College.*

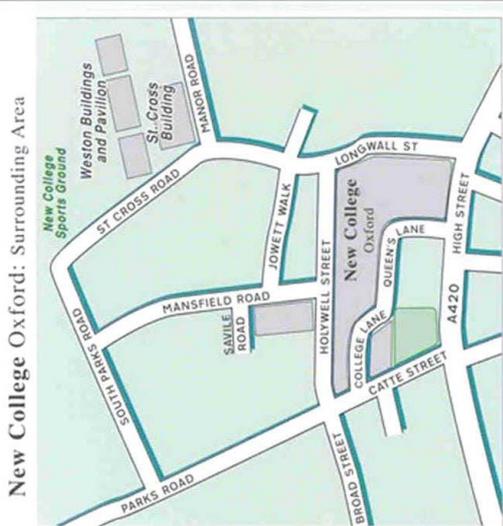
**Emergency Telephone Numbers**

New College Porters: 01865 279 555

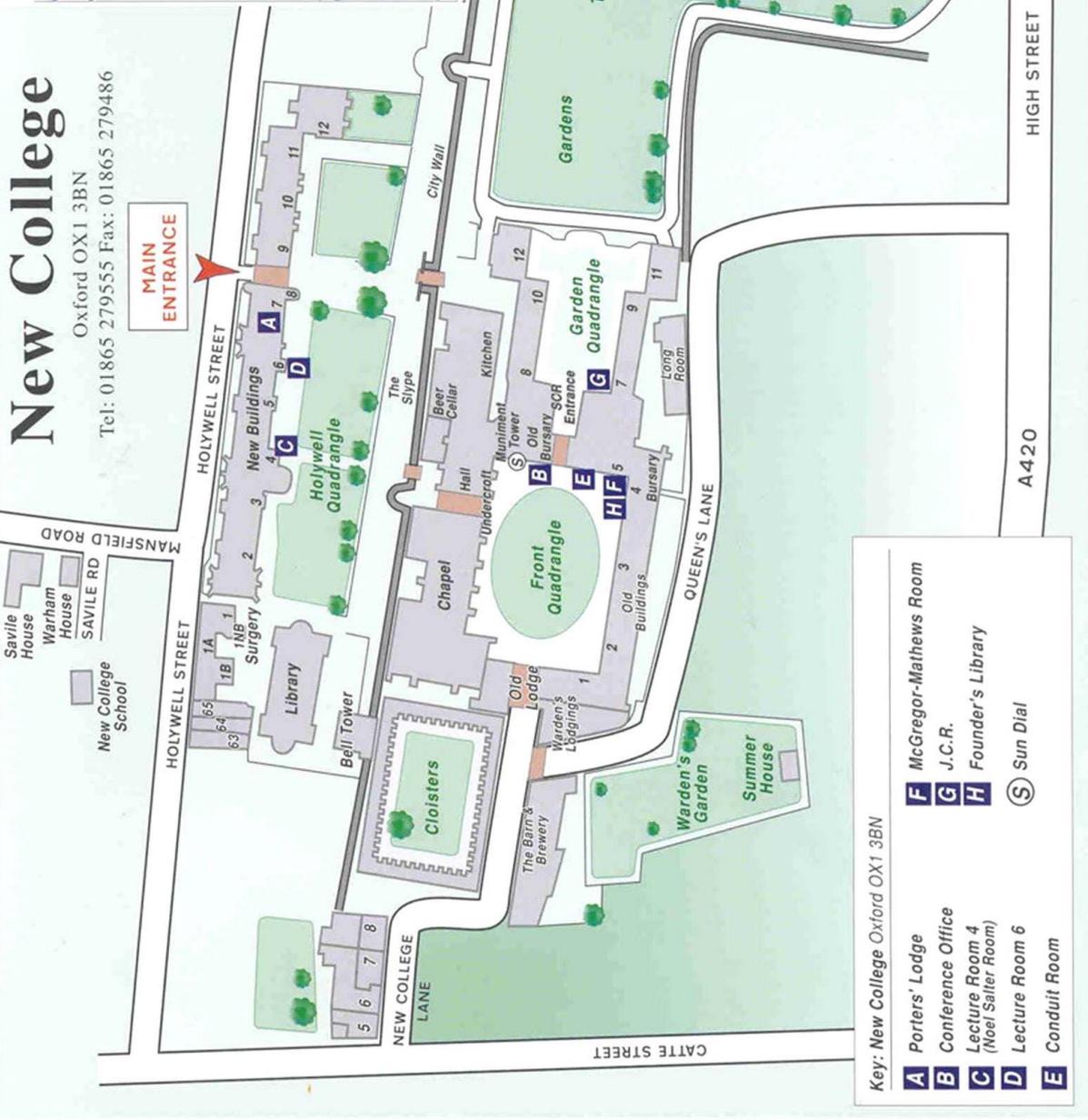
Conference Office / Administration: 0797 337 8282

**New College**  
 Oxford OX1 3BN  
 Tel: 01865 279555 Fax: 01865 279486

**MAIN ENTRANCE**



New College Oxford: Surrounding Area



- Key: New College Oxford OX1 3BN
- A** Porters' Lodge
  - B** Conference Office
  - C** Lecture Room 4 (Noel Salter Room)
  - D** Lecture Room 6
  - E** Conduit Room
  - F** McGregor-Mathews Room
  - G** J.C.R.
  - H** Founder's Library
  - S** Sun Dial



# New College Policy

## Check-in

You may check-in at the Porters' Lodge from **2pm** on your day of arrival. The Porters will issue you with a map and keys for your room.

You can check-in twenty-four hours a day. Although, if you are expecting to arrive after 11pm, please call the Porters' Lodge in advance.

## Check-out

Please vacate your room and hand in keys to the Porters' Lodge by **10am** on your day of departure. There is the opportunity to store luggage (see '*Luggage storage*').

## The Porters' Lodge

The Lodge is located by the main gate to the College on Holywell Street, and is adjacent to the New Buildings. It is the first port of call for any questions or problems, and the Porters are available twenty-four hours a day.

## Emergency contacts

You can telephone the Lodge on 79555 (internal phones) or +44 (0)1865 279555 (mobiles and external).

## Room facilities

All guests are provided with towels in their room, a welcome toiletry pack, and basic tea and coffee making facilities.

Our rooms are used for our students during term-time, and so all feature a desk and a wardrobe. Please note that hairdryers are not provided, and access to a refrigerator is not guaranteed.

## Breakfast

For our residential guests, breakfast is served in the Hall between 8am and 9am. A full English and continental breakfast is served, with a selection of juices and hot drinks.

## Laundry facilities

Laundry facilities (washing machines, dryers, irons) are available within the College, and can be located in 2 New Buildings and the Sacher Building.

Irons and ironing boards are available free of charge, but the washers and dryers require the use of a pre-paid card. You can buy these at the Home Bursar's office (4 OB) for around £7, which will entitle you to two washes and two dries.

## Telephones

All rooms are provided with a telephone, which offers free internal calling and can accept calls from outside the College.

## **Internet and wireless**

In order to access the College network you need to connect to 'NC-Conference' wi-fi. Your password is 'Easter2017'. The Porters will also give you this information when you check-in.

If you are having difficulties connecting to the network, there may be incorrect settings on your computer. Please visit the IT Office (12 Old Buildings), who will be more than happy to assist you. They are open Monday to Friday, from 8am to 4pm.

## **Email access**

If you use an email client that uses an SMTP server, this will not work within the Oxford network. During your stay, you should change your SMTP server to 'smtp.ox.ac.uk', or make use of your organisation or hosting provider's web-based services.

## **Access to New College Lane**

The Gate to New College Lane is open between 11am and 5pm. Outside of these hours, you will have to walk around to the main entrance on Holywell Street.

If you have been provided with delegate badges, please wear these to assist the Porter on duty.

## **Night access**

The main gate on Holywell Street is open between 6am and 11pm. Outside of these hours, you should press the red doorbell button on the keypad outside, so that the Porter can let you in.

## **Fire procedures**

Please take the time to familiarise yourself with the fire procedures, a copy of which is printed on the back of all bedrooms doors and in all seminar and meeting rooms.

In the event of fire, you will hear a continuous alarm, and should leave the building immediately.

## **Luggage storage**

Secure luggage storage is available for delegates staying beyond their room check-out time. Please ask at the Porters' Lodge.

All items are left at your own risk, and it is advised that expensive or important items are kept with you throughout the day.

## **Vending machines**

Hot drinks, chocolate and soft drinks are available from vending machines in the Junior Common Room, which is open to guests twenty-four hours a day.

## **Safety around the College**

Owing to the age of the grounds and building, many surfaces are uneven. Please take extra care when walking around the College. It is always worth wearing a sensible pair of shoes.

In particular, please take care and use the handrail when taking the staircases to the Hall, which can be particularly slippery when wet and are somewhat uneven.

## **Smoking**

Smoking is not permitted within the College's buildings or grounds. Delegates wishing to smoke are advised to make their way to Holywell Street or New College Lane.

## **Newsagents and supermarkets**

The nearest newsagent, "The Tuckshop" is located at the end of Holywell Street (two minutes walk), and is open from 6.30am to 7pm. Outside of these hours, there is another newsagent, "Wendy News" at the end of Broad Street (five minutes walk), which is typically open until midnight.

Sainsbury's Local and Tesco Metro can also be found at the end of Broad Street (five minutes walk), adjacent to Debenhams. Both stores are open from 7am-11pm Monday-Saturday, and 11am-5pm on Sunday.

## **Cash machines**

The nearest cash machines (or ATMs) are to be found on Turl Street, just off Broad Street by Blackwell's Art Shop (five minutes walk). These machines accept all major cards and are not subject to any transaction fees.

## **Car parking**

Parking within the College is extremely limited, and is not available without prior arrangement from your conference organiser. If you have mobility issues, however, we will endeavour to find you an appropriate space within the main site.

If you are expecting to travel by car, it is advised to make use of the Park and Ride facilities: 'Peartree' for those travelling from the North, and 'Thornhill' for those travelling from the South. The connecting journey takes fifteen minutes, which includes a five minute walk from the bus stop to the College.

On-street parking is available close to the College on Mansfield Road and Longwall Street, but is limited to a maximum of two hours at £3. Traffic wardens in the City Centre are extremely strict.

## **Taxis**

Taxis within the City typically run on a metred service. Our recommended taxi firm is Radio Taxis who can be contacted on (01865) 242424.

